

## Move-out notice

Mail to:

Estes Properties, LLC  
1750 Loy St.  
Cornville, AZ 86325

or fax to: (928) 496-2018

Today's date: \_\_\_\_\_

According to the terms of my rental contract requiring a 30 day written notice, you are here by advised of my intent to vacate the rental property at \_\_\_\_\_ on or before \_\_\_\_\_.

I will be cleaning the apartment as to leave it in a good condition. Please contact me to set up an appointment for my move out inspection before I turn in my keys.

I will remove my personal belongings and turn in my keys on or before \_\_\_\_\_.

Please send me an invoice for the prorated amount that will be due on \_\_\_\_\_.

I would appreciate the return of my security deposit within thirty (30) days after I have vacated my apartment. The forwarding address for the return of my security deposit is:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you have any questions, please contact me at \_\_\_\_ - \_\_\_\_ - \_\_\_\_.  
Thank you for your courtesy and services during the period of my lease.  
Sincerely,

Your Name \_\_\_\_\_

Your forwarding address \_\_\_\_\_  
Street apt # State Zip

Your phone number \_\_\_\_\_

Note: for an easy to use move out check list go to:  
[http://www.estespropertiesonline.com/residential\\_tenants.htm](http://www.estespropertiesonline.com/residential_tenants.htm)