

The Cabin on Oak Creek Reservations

GUEST INFORMATION

Check in Time: After 3 PM **Check out Time:** Before 11 AM.

Guests: The maximum number of guest visitors must not exceed 6 for overnight or daily visitation unless approved by owners. Overnight guests must be listed on reservation form below.

Peace & Quiet: The landscaping and Cabin on Oak Creek have been designed to create an environment of peace and quiet for visitors. With this in mind, all guests are asked to keep noise levels down (no loud parties, amplified music, loud squabbling or high decibel outdoor chatter, barking dogs, etc.) while at the property.

Parking: There are 3 designated parking areas on the property accessed via the circular drive entrance.

Food Scraps: Please do not throw any kind of food scraps over the deck. This attracts coyotes, skunks and raccoons (even after you check-out). Please use proper disposal of bones and food products.

Smoking: Smoking is not allowed in the house. If you smoke please smoke on the stone patio outside and put cigarette butts in proper receptacles. Please follow all desert outdoor fire precautions.

Drugs: Recreational drugs are not allowed in the Cabin or on the property.

Upon your arrival: The cabin will be clean with all linens and towels provided. Kitchen is stocked with dishes, utensils, and basic cooking dishware. Basics such as salt-pepper, toilet paper, and dish soap are provided. One morning of coffee or tea will be provided in the home for so that you do not have to buy essential items upon arrival. Laundry soap is not provided. The Cabin guest book provides all operation information for appliances, TV/DVD/CD players and spa.

Preparing your departure: Please leave the cabin neat, with dishes washed, stove top and countertops clean, sheets and used towels placed on top of washer in laundry closet, and all trash gathered and placed in the green outdoor receptacle at the front of the property. Please clean barbeque, clean up after any pets and return all furnishings and items to their original place. The cleaning fee is included in the weekly rate for general cleaning after your departure such as sweeping/mopping floors, doing laundry and remaking beds, scouring sinks/toilets/shower are standard. If cleaning beyond this basic level is required after your departure, additional at cost housekeeping fees will be charged and deducted from your security deposit.

Rate Information: Rental Rate \$ _____ Deposit (50%) _____ Balance Due _____
Total due 30 days prior to arrival. The total is due on _____ .

The security deposit is \$250.00 on a credit card "*hold*". Card will not be charged unless beyond basic cleaning or repairs for damages are required upon check-out.

Cancellations and refunds:

Full refund if cancellation occurs **30 days or more prior** to arrival date.

Rebooking fee of 20% of rental rate charged if cancellation occurs **less than 30 days prior** to arrival date but at least 14 days prior to scheduled arrival date

Refund not available if cancellation occurs less than 14 days prior to scheduled arrival date.

E-mail scan or fax reservation form

E-mail to estesES@peoplepc.com Fax to Estes Properties at (928) 496-2018
Contact: Erin Estes (928) 202-8125

Reservation Dates: check in on _____ check out on _____

Personal Information

Contact Name: _____

Email Address: _____ How did you find us? _____

Address: _____

City: _____ State: _____ Zip code: _____

Home Phone: _____ Work Phone: _____

Cell Phone: _____ Will this phone be with you on your trip? _____

Driver's License No. _____ Emergency Contact: _____

List names of all party members: (Include age and name)

1. _____ 3 _____

2. _____

I have read pet policy. Pets? List breed(s): _____

1) **Transactions and security deposit.** Total rate, deposit and balance due transactions are via secure e-mail invoice or web site payment option at www.estespropertiesonline.com. The security deposit HOLD in the amount of \$250.00 is authorized for the Credit Card listed below.

2) **Balance due:** 30 days prior to my arrival date.

3) **Policies and refunds** I have read and understand guest and refund guidelines.

Type (Please circle): Visa MasterCard Discover AMX

Name: _____

Billing Address _____ zip code _____

Card Number _____ Expiration Date _____

Security Code (3 or 4 digit code on back of card) _____

I, _____ (print name) have read, understand and agree to follow all guidelines referred to in this reservation, and will take the best care possible of the home during our stay at 1750 Loy St. Cornville, AZ. I agree to hold harmless Steve and Erin Estes and Estes Properties, LLC for any and all injury and to pay for any and all damages or loss of property caused by my party. I authorize Estes Properties, LLC hold my credit card for the Security Deposit.

Signature: X _____ **Date:** _____